



Exceptional Data Solutions

Contract Lifecycle Management for eGov

Highlights

- Compliance with Federal Acquisition Regulations (FAR).
- Handles contract processing from cradle-to-grave in centralized repository.
- Intuitive user interface.
- Repeatable process every time an award is made.
- Consistency across contracting teams reduces learning curve as specialists change teams.
- Easy to use checklist to ensure applicable documents are a part of the contract file.
- Follow-up and task reminders help staff be reminded of key tasks to be completed.
- Simplified Reporting on the number and types of contracts and ability to report by Team, Requesting Organization, COR, Contracting Specialist, etc.

System Requirements

- Livelink 9.5 SP1 or higher
- CLM 2.0 or higher
- WebReports 4.0 or higher

Streamline, standardize and track Federal Procurement

A powerful feature of the Open Text Contract Lifecycle Management (CLM) module is the ability to execute all contract phases and capture related documentation in one central location in a consistent, repeatable process. However, the generic, "out of the box" solution is difficult and cumbersome for many users to understand. Classifications, Binder Types, Categories, Roles: all these may not be familiar terms to your users, but must be understood to use CLM out of the box.

To fully exploit the power of the CLM module in Livelink, we have developed a value-added service which molds the CLM module to Federal procurement policies and practices. Now, using user-friendly checklists and menus, contract specialists and officers can easily manage government contracts throughout the entire procurement lifecycle in one repository.

CLM for e-Gov comes pre-loaded with generic checklists compliant with the Federal Acquisition Regulations (FAR) and standard reports but can be further customized to meet your particular organizational needs.

CHECKLIST FOR Livelink Admin Support

Requisition Number: W43CXM08P0728 **Contract Type:** Assistance Agreements
Award Number: DA-231-ATEC-0021 **Contract Specialist:** Tim Boyle
Recipient: Nanavati Consulting, Inc.
Business Office POC: Rebecca Nanavati **Phone:** 410-555-1212
Email: rebecca.nanavati@nanavaticonsulting.com **Fax:** NA
COR: Blunt-Henderson, Thea

Pre-Award Data Post-Award Data Return

Pre-Award Docs Award Docs Post-Award Docs Closeout Activities

1. Funding Documentation (Purchase Request, MIPR, etc.)	Access Docs
2. Justifications & Approvals (Determinations, Findings, & Associated Docs)	Access Docs
3. Evidence of Availability of Funds	Access Docs
4. Proposed Acquisition Synopsis	Access Docs
5. Sources Solicited	Access Docs
6. Set-aside Decision	Access Docs
7. Gov't Estimate of Contract Price	Access Docs
8. Solicitation Docs	Access Docs
a. Original Solicitation	Access Docs
b. Solicitation Amendments	Access Docs
9. Security Docs	Access Docs
a. Security Requirements	Access Docs
b. Evidence of Clearances	Access Docs

Main Contract Review Screen with Pre-Award Documents displayed

109 Longfellow Drive, Millersville, Maryland 21108

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www.NanavatiConsulting.com



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Contract Lifecycle Management for eGov

How can we help your organization succeed with less?

- Standard process for contracting. Every contract is created and maintained electronically using standard checklists, processes, permissions and auditing. No more lost paper contract files or stalled actions. All applicable contract documentation is stored in one central location. Contract disposition schedules are maintained through Records Management and is fully compliant with Federal Acquisition Regulations.
- Fully leverage the power of Open Text Contract Lifecycle Module. Using standard templates in a user-friendly interface means having all meaningful contract information captured and easily searchable. And if you make it easier for your users to capture the contract information, they will be more inclined to use the system for their contracting documents. They will more easily see and understand the benefits of using electronic contracting.
- Compliant with the Federal Acquisition Regulation (FAR). Standard checklists provided includes all documents indicated in the FAR necessary for contracting files. Standard checklists include: Assistance Agreements, Construction, R&D, SBIR, Services other than Commercial, and Simplified Acquisitions. New templates can be created or standard templates can be customized to meet your specific needs.

Contract Pre-Award Data	
Requisition Number:	W43C0408P0728
Solicitation Number:	A23V-21234
Action Type:	Assistance Agreements
Status:	Pre-Award
Team:	East
Requesting Activity:	AEC - Army Evaluation Center
Request Date:	October 15 2008
Action Title:	Livelnk Admin Support
Assign to Specialist:	Tim Boyle
Assigned on:	October 16 2008
Attachments Received on:	October 18 2008
PR Received on:	October 16 2008
Action Notes:	Contract awarded per requirements specified by the FAR. All documentation is being stored electronically.
Security Clearances required?	<input checked="" type="checkbox"/> (check if yes) Clearance Type: Secret
<input type="Submit"/> <input type="Return"/>	

Contract Pre-Award Data Screen

Contract Award Data	
Award Date:	October 31 2008
Award No:	DA-231-ATEC-0021
Period of Performance:	2 Year
Contract Amount:	800000
Recipient:	Nanavati Consulting, Inc.
POC:	Rebecca Nanavati
Email:	rebecca.nanavati@nanavaticonsulting.com
Phone:	410-555-1212
Fax:	NA
Expiration Date:	October 31 2010
COR:	ATC - Aberdeen Test Center - Jones, Michelle
<input type="Submit"/> <input type="Return"/>	

Contract Award Data Screen

Company Information

Nanavati Consulting, Inc. specializes in storing, moving, and displaying mission-critical data and documents so that you and your customers interact seamlessly. Whether the data are structured or unstructured, we help you securely consolidate and collaboration on information to make accurate decisions faster.

Our consulting expertise focuses on three major areas:

- Livelnk Enterprise Content Management
- Oracle database design, development and administration, and
- Information and system security.

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